

HICKORY POINT PROPERTY OWNERS ASSOCIATION, INC.

**APPLICATION FOR NEW CONSTRUCTION, EXTERIOR CHANGE TO EXISTING BUILDINGS
OR OTHER PROPERTY CHANGES**

Date submitted: _____ Lot # _____

Name: _____

Current address: _____

Hickory Point address: _____

Phone number: _____ Email : _____

Attach complete detailed information as required by the covenants and/or building standards, e.g., site plan with easements, dimensions, and square footage of home, location of driveway and parking areas, contractor specifications, architectural drawings (to include all sides, elevation and roofing details), sketches, materials etc. Details must be submitted in order for complete review of application. Incomplete applications or details will result in a delay of ACC review.

Explanation of proposed project: _____

Total square footage: _____ first floor _____ second floor _____

Foundation: _____ Exterior wall materials: _____

Window material: _____ Door material: _____

Garage door material: _____ Deck/porch/patio material: _____

Roof material _____ Roof pitch: _____

Covering of exposed foundation/retaining walls: _____

Exterior barrier (when applicable): _____

Pool side coverings: _____

Attach a site sketch to include location of home and property line easements. Location of outbuilding/pool/driveway, parking areas, fuel/propane tank and satellite dish should also be noted (when applicable).

Proposed start date: _____ Proposed completion date: _____

General contractor: _____ Company name: _____

Owners/contractor must supply the Contractors Application and copies of the Contractors proof of Liability Insurance and current Workers Compensation Certificate.

Owner's Signature: _____

Application and all additional materials shall be submitted to the HPPOA President. Submission of application provides an acknowledgement that the Board shall have access if necessary to view the project to ensure compliance with application.

THIS SECTION TO BE COMPLETED BY THE HPPOA BOARD

Date application received: _____ Additional information: _____

Application and information complete: _____

APPROVED _____ CONDITIONAL APPROVAL* _____ DENIED** _____

*CONDITIONAL APPROVAL EXPLANATION: _____

Applicant must comply with explanation within 30 days of conditional approval.

***DENIAL EXPLANATION: _____

Applicant may supply a written appeal within 30 days of denial.

HPPOA President signature: _____ Date: _____